

CQC Single Assessment Framework

Mock Inspection / Single Assessment Compliance Audits

RD Health and Wellbeing is a trading arm of Care Consultancy Assist (t/a Resolve Care Solutions). We support over 100 clients a year register with the CQC through our comprehensive hand holding registration service. RD Health and Wellbeing Services providers an ongoing comprehensive set of packages to support clients after successful registration as well as existing registered clients.

Package One – 2-Day Focused Single Assessment Framework Compliance Audit

A 2-day inclusive period of focused and detailed live or live/virtual hybrid support package. This will include a visit to your location and will aim to ensure that you are always ready for a formal CQC Inspection. During the visit we will carry out the following works: (list not exhaustive)

Single Assessment Framework Quality Statement Review

- Walk round premises review.
- Team Interviews (Clinical and Non-Clinical)
- Review of Complaints / Incidents and Safeguarding
- Review of Feedback and changes as a result of feedback
- Review of Governance (Meetings, Business Strategy, Improvement Plans)
- Audit Schedule Review (Both clinical and organisational) to include:

A range of sample audits to include:

- 1) Sample HR Audit
- 2) Sample Medical/Care Records Audit
- 3) Sample Training Audit
- 4) Premises Due Diligence Audit (Including Equipment Calibration / PAT Testing / Electrical and Gas Safety Health & Safety / Fire Safety / Legionella / Infection Control)
- 5) Sample Risk Assessment and Risk Register Audit
- 6) Sample Policy Review Audit
- 7) Sample Medication Audit (Records, Stock and Emergency Supplies)
- 8) Clinical Outcomes
- 9) Patient Feedback Outcomes

NB – Audits can be used for ongoing monitoring by the organisation.

- Overview of the Key Single Assessment Topic Areas of the KLOEs under each Quality Statement (With Relevant Staff)
- Gap Analysis Summary Feedback Report (Included – follows after the visit 1-2 weeks)
- Action Plan
- **Any Agreed Templates and Databases (Included – follows shortly after)**

Set Inclusive Fee - £1500.00 *Plus, Expenses at cost.

Notes:

- Can be completed part live part virtual (Depending on accessibility to information)
- Can be completed fully on site if there is access to a desk and power.

Terms:

- Compliance audits are payable 50% on instruction and 50% on completion.
- All out of pocket expenses are charged at cost.

Package Two – 1-Day Focused Single Assessment Framework Compliance Audit

A 1-day focused on-site visit we will carry out the following works: (list not exhaustive)

Single Assessment Framework Quality Statement Review of the following key areas:

- Premises Compliance Including Equipment Calibration / PAT Testing / Electrical and Gas Safety Health & Safety / Fire Safety / Legionella / Infection Control)
- Complaints / Incidents and Safeguarding
- Feedback and changes as a result of feedback
- Governance (Meetings, Business Strategy, Improvement Plans
- Audit Schedule Review (Both clinical and organisational)
- Human Resources
- Medical/Care Records
- Training
- Risk Assessment and Risk Register
- Policies and Procedures
- Medicines Management (Records, Stock and Emergency Supplies)
- Clinical Outcomes (Overview)

Staff Interviews with Key Staff (Managers / Leads / Key Support Staff:

You will receive:

- Overview of the Key Single Assessment Quality Statement Key Areas
- Gap Analysis Summary Feedback Report (Included – follows after the visit 1-2 weeks)
- Action Plan
- Any Agreed Templates and Databases (Included – follows shortly after)

Costs:

Set Inclusive Fee - £750.00 *Plus, Expenses at cost.

Terms:

- Compliance audits are payable 50% on instruction and 50% on completion.
- All out of pocket expenses are charged at cost.

Package Three – Half Day Virtual Single Assessment Framework Compliance Audit

A Half Day (4 Hours) focused "Virtual" Single Assessment Audit. We will carry out the following works: (list not exhaustive)

We Discuss the Single Assessment Framework 34 New Quality Statements and talk through the evidence which could support your compliance. We include the following key areas:

- Premises Compliance Including Equipment Calibration / PAT Testing / Electrical and Gas Safety Health & Safety / Fire Safety / Legionella / Infection Control)
- Complaints / Incidents and Safeguarding
- Feedback and changes as a result of feedback
- Governance (Meetings, Business Strategy, Improvement Plans
- Audit Schedule Review (Both clinical and organisational)
- Human Resources
- Medical/Care Records
- Training
- Risk Assessment and Risk Register
- Policies and Procedures
- Medicines Management (Records, Stock and Emergency Supplies)
- Clinical Outcomes (Overview)

You will receive:

- Summary Feedback and Advice (Based on the information you have supplied – follows shortly after within 2-3 working days)
- Any Agreed Templates and Databases (Included – follows shortly after)
- Staff Interview Questionnaires based on what the CQC might ask at an interview for your own use and practice.

Costs:

Set Inclusive Fee - £375.00

Terms:

- Compliance audits are payable 50% on instruction and 50% on completion.
- All out of pocket expenses are charged at cost.